

**Minutes of the meeting of the Parks and Open Spaces Committee held on the 03<sup>rd</sup> December 2019 at the Village Hall – Fishers Close, Great Barford.**

**Present:** Ann Lovesey MBE, Derrick Folbigg, Graham Pendrey (Chair), Duncan Edgar, James Rudgley

**Apologies:** Di Ames, Stuart Southall

**Clerk:** Joanne Lee

**MINUTES**

**1. To receive and approve apologies for absence.**  
Councillor Di Ames, Stuart Southall.

**2. Declarations of interest in any matter – being prejudicial or personal.**  
Councillor Lovesey declared an interest in item 5.


**3. Discuss and agree action to taken regarding CCTV at the Village Hall.**  
The Clerk advised that the Parks and Open Spaces Committee that the Village Hall Association had advised that at present they did not currently want to take ownership of the CCTV equipment and had requested more information as to why the Parish Council did not want to continue maintaining the CCTV equipment at the village hall.  
The Parks and Open Spaces Committee discussed and agreed that this should be put on the Full Parish agenda to consider new options for the CCTV with a possibility of using CIL funding to upgrade CCTV cameras and possibility sharing maintenance costs with the Village Hall Association.

**Action** Clerk to review CCTV regulations to see if CCTV signage is required. Clerk to ask the village hall if they would consider allowing the Parish Council to store the CCTV equipment in a locked cupboard (the Parish Council would provide this) in the village hall storage cupboard. Clerk to put on the December Full Parish Council meeting to discuss and agree the future of the CCTV equipment at the village hall.

**4. Discuss and agree reviewing a new playground inspector from May 2020.**  
The Parks and Open Spaces Committee discussed and agreed to offer the new playground inspector to Russell Harley and the playground inspector certificate was not required as an annual inspection from an external company is completed.

**Action** Clerk to put on the Full Parish Council meeting with the recommendation of the Parks and Open Spaces Committee to authorise Russell Harley to complete the weekly playground inspections as from May 2020..

**5. Discuss the possible donation of the school exercise equipment.**


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This equipment is approximately 6 pieces of adult size equipment and appeared in good condition. The Parish Council agreed that this should be put on the Parish Council board at the Neighbourhood Plan event to ask Great Barford residents if the school exercise equipment was of interest and if so what location they would like this to be placed.

**Action** Clerk to contact Great Barford school to ask if any other parties had currently shown any interest in the school exercise equipment, if any cost would be involved for the equipment and what equipment is included in the possible donation. Clerk to put on the next Committee meeting when Great Barford school had replied with information for the Parks and Open Spaces Committee to re-discuss.

**NOTE: Councillors were advised that they should refresh themselves on the Code of Conduct policy.**

Signed: \_\_\_\_\_  \_\_\_\_\_ Date: 17-12-2019

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