

Minutes of the meeting of the Finance Committee held on the 06th November 2019 at the Parish Council Office, 59 High Street, Great Barford.

Present: Ann Lovesey MBE, Derrick Folbigg, Di Ames, Graham Pendrey

Clerk: Anne Papé

MINUTES

1. To receive and approve apologies for absence.

1.1 There were no apologies.

2. Declarations of interest in any matter – being prejudicial or personal.

2.1 None

3. Discuss a budget to purchase new table and chairs for the new Parish Council office and put findings to Full Parish Council meeting.

3.2 A budget of up to £1000 was agreed for purchase of office equipment. The Committee would look to draw this from the Parish Council reserves.

Action – Clerk to include approval of budget on the agenda for the December Full Council meeting

Action – Clerk to obtain prices for office equipment

Action – Clerk to check regulations regarding required work space

4. Quarterly Finance Review.

4.1 The Committee reviewed the accounts. It was noted that more advertising for the magazine would be useful. More enquiries had been received.


4.2 The refund of the overpaid Precept had been made.

4.3 It was confirmed that budget was available to fund cutting of the hedgerows at the allotments and playing field and play area conifers. The Clerk advised that it may be necessary to increase play area budget; this would be monitored and virement undertaken if required

5. Review Statement of Accounts.

5.1 The bank reconciliation was reviewed by the Committee

5.2 The Committee was satisfied that the budget was accurate.

Initial:

6. Consider budget settings for the coming financial year.

6.1 It was agreed to look into a rolling programme for next year for hedge cutting for the allotments and the playing field.

Action – Clerk to request quotes for annual cutting.

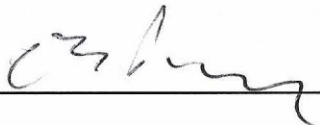
6.2 The Full Council and Committees would be asked to identify future projects for inclusion in the budget.

Action – Future projects to be included on the next Full Council and Committee agendas

6.3 The Committee was advised on the CIL funds remaining. CIL projects were being looked into including a crossing point on the High Street.

6.4 The Committee suggested that funds could be considered for the following:

- Marker stones for the Garden of Remembrance
- Parking bays in Chapel Field, High Street and Willoughby Close

Signed: 

Date: 19-11-2019

Initial: 