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Minutes of the meeting of the Parks and Open Spaces Committee held on the 30th April 2019 at the Parish council Office

Present: Jim Rudgley (Chair), Di Ames, Stuart Southall, Ann Lovesey MBE, Derrick Folbigg, Chris Hutton

Apologies: Stuart Southall

Clerk: Joanne Lee

MINUTES

1. To receive and approve apologies for absence.

Councillor Southall.

2. Declarations of interest in any matter – being prejudicial or personal.

Councillor Hutton declared an interest in item 5.

3. Discuss hand over process of CCTV to the Village Hall Association.

Great Barford Parish Council were advised that the Village Hall Association had agreed that they would take over ownership of the CCTV Cameras.

Action Clerk to put onto the Full Parish Council meeting. Clerk to prepare a handover letter to the Village Hall Association for the CCTV cameras ensuring that the user booklet, insurance details, CCTV guidelines and mention that the projector screen is returned as this is the property of Great Barford Parish Council are included in the letter.

4. Discuss the Village Hall Association's comments regarding the Village Hall barrier and any further action required.

Great Barford Parish Council discussed the possibility of selling the Village Hall Association the Village Hall car park for the cost of the legal fees to action this. This was due to the high maintenance of the car park. It was discussed and agreed that approximately 1 metre around the car park would remain the Parish Council's property. There would be Condition on the Sale including that the number of car park spaces are retained and no other facilities were to be added to the land without a public consultation. Also it would be a condition that the Village Hall administration would be in order and that the solicitor checks that no conditions on the deeds effect the sale/gift of the car park.

Action Clerk to put onto the Full parish Council meeting to discuss further. Clerk to invite the Village Hall Association to attend the next Full Parish Council meeting.

5. Discuss and agree the possible donation of an old phonebox.

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It was discussed and agreed that this should be discussed in full at the next Full Parish Council meeting and it was suggested that the village should be consulted if they would like the phonebox and what it should be used for. If the village do require the phonebox the question should be considered if the residents of Great Barford would be prepared to form a working group to run and maintain it and they would be required to calculate the running costs. This would be trialled for one year.

Action Clerk to put onto the next full Parish Council meeting to discuss further if the Parish Council wish to progress this further.

6. Discuss and agree Parish Council Insurance renewal quote.

It was discussed and agreed that this should be put onto the next Full Parish Council meeting to discuss and agree.

Action Clerk to put onto next full Parish Council meeting and look into how much was paid last year. Also find out if the Parish Council remove the CCTV would this decrease the insurance premium and would this be refunded.

7. Discuss the Woodland Trust – planting trees.

This was discussed and agreed that this should be put onto the next full Parish Council meeting to discuss further.

Action Clerk to check with Bedford Borough Council is they are still replacing 3 new trees to replace the chopped down tree on the High Street.

Action Clerk to put onto the next Full Parish Council meeting for this to be discussed further and also to discuss the possibility of arranging a village walk and for sites for the trees. Also to consider a wild flower meadow.

8. Discuss and agree quotes and designed playground plan for the Playground Equipment in Jubilee Playground area.

It was discussed and agreed to put this onto the next Full Parish council meeting to discuss and agree. The Committee agreed to propose to install all 5 pieces of playground equipment.

Action Clerk to put onto the next Full Parish Council meeting.

Action Clerk to check the budget for play equipment.

Action Clerk to confirm prices with Komplan and how long it would take to install the equipment.

Signed: _____



Date: _____

21-05-2019

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