

2017/2018 -241

Minutes of the meeting of the Parks and Open Spaces Committee held on the 03rd April 2018 at the Village Hall

Councillors present: Graham Pendrey, Stuart Southall, Jim Rudgley, Di Ames, Chris Hutton, Ann Lovesey, Derrick Folbigg

In attendance: Stuart Howard

Clerk: Anne Papé

MINUTES

- 1. To receive and approve apologies for absence.**
 - 1.1 No apologies
- 2. Declarations of interest in any matter – being prejudicial or personal.**
 - 2.1 There were no declarations of interest
- 3. Agree jumble sale arrangements and risk assessment**
 - 3.1 It was agreed that the Parish Council would not be the organiser of the jumble sale. The Events Committee would be asked if they would be interested in hosting the event in future.
- 4. Agree litter pick arrangements and risk assessment**
 - 4.1 The risk assessments for group and individual litter picks were agreed.
 - 4.2 The litter pick would take place on the 20th May from 10.00 to 12.30. The Committee asked if the bags could be left by public litter bins around the village as the bins were due to be emptied the following day.
 - 4.3 A briefing would need to be given to all volunteers prior to starting the litter pick. Areas would need to be allocated. Orange bags could be used to separate recyclable waste. Mr Harley would be asked if he could collect the orange bags and transport them to the village hall.
 - 4.4 Councillors Ames and Rudgley would co-ordinate the litter pick on the day. Councillor Lovesey was available to look after the refreshments.
 - 4.5 Individual volunteers would be asked to return equipment every 6 months so that the condition could be checked.

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5. Agree general open space inspections

5.1 Open spaces would be checked on a monthly basis and observations reported back to the Clerk. Councillors would be allocated areas. Councillor Ames would monitor the open spaces in Chapel Field. The other areas were Woodpecker Close, Willoughby Close, Pym's Close and the allotments.

5.2 An initial walkabout would be carried out on the 17th June at 09.30 starting at the playing field.

Action – Areas to be allocated at Full Council meeting

Action – Clerk to ask the Woodpecker Close management committee if the play area had an annual inspection.

6. Discuss condition of playing field hedgerow

6.1 Hedgerow to be inspected on the 17th June.

7. Any open space issues

7.1 The condition of the verge on Bedford Road before the entrance to the village was raised. Councillor Southall confirmed that the verge would be levelled and seeded.

Signed: _____



Date: _____

17/4/18.

Initial: 